



GOVERNEMENT COLLEGE OF PHARMACY

Kathora Naka, AMRAVATI 444 604

(0721) 2531690 (O)
www.gcopamravati.ac.in

Fax. No. (0721) 2531242 2531827
e-mail: gcopamt@gmail.com

GCOPA/Store/2016-17/839

Date: 25/07/2016

Subject: Quotation for supply of Biometric Attendance Machine for the year 2016-2017.

Dear Sir,

I have to request you to kindly quote your lowest reasonable rates for the following item and send the quotation in the sealed cover, so as to reach the undersigned on or before --

09/08/2016 Date of Opening 10/08/2016

Sr. No.	Specifications	Qty. Required
1.	Supply of Biometric Attendance Machine.	5
Technical Specification		
Display	Color TFT or Color LCD Display	
Dimension	19.36 x 16.52 x 8.6 cm	
Identification and Verification	Fingerprint	
processor	32bit Microprocessor or higher	
Sensors	500 or higher DPI Optical Sensor /Scratch Free Sensor	
Identification Time	< 2.0 sec (1:N)	
Fingerprint Matching Method	1500 (1:1) and 200 (1:N)	
FAR	<=0.0001%	
FRR	<=1%	
Card Reader	Inbuilt Proximity Card Reader (RFID card enabled)	
User Capacity	3000FP or higher	
Port	USB 2.0 Port or higher-1 or more nose	
Memory	1,00,000 Standalone log buffer memory	
Communication Support	TCP/IP, Serial (RS232, RS485)	
Instruction	Audio; LED & Voice and Voice help	
Supply Voltage	DC 5V	
Battery Backup	Minimum 4 hours battery backup	
Operating Temperature	0-50°C	
humidity range	20-95%	
Language Support	English	
Add on Memory	Micro SD Slot Minimum 4GB or more (optional)	
Other Accessories	Durable Carry case (like Metal Box)	
Other features	External accessible slots for SIM and SD cards (optional)	
Installation & Configuration	Installation with LAN cable (approx 25 meter for each) laying and connectivity to one computer. Training to employees for software operation and report generation.	
Warranty	For at least 1 year or higher	
AMC	The devices should be covered under warranty for at least 1 year and AMC thereon for three years	
Support	Service engineer must be visit every month or as and when service demanded by consignee during warranty & AMC Period.	



GOVERNEMENT COLLEGE OF PHARMACY

Kathora Naka, AMRAVATI 444 604

(0721) 2531690 (O)
www.gcopamravati.ac.in

Fax. No. (0721) 2531242 2531827
e-mail: gcopant@gmail.com

Features:	
Product Feature:	Software Feature:
Fingerprint reader with durable and highly accurate optical sensor	To support Multiple Time Attendance Devices (Finger print/RFID/FDBC etc); Color coded report; Recycle Bin.
Tamper-proof switches and alarm outputs	Company/Department/Designation/Creation
No need to enter PINs	Holiday assignment, Calculation and Attendance views
Request-to-exit and alarm contacts	Annual leave assignment and calculation
Operates stand-alone without a computer	Manual attendance entry option and User defined leave types; Monthly leave Entitlement and Balance; Grace period for work Start /End times
Audio-visual indications for acceptance & rejection of valid and invalid fingerprints	Access control feature with scheduler and movement report , Attendance data re-processing ; Supports USB
Enrolment of all employees in the office	Automated Late-in/Early-Out calculations
Machine should be web server enabled	Daily, Monthly and yearly reports; Customizable attendance Report ; Automatic downloading of Data feature; Should support multiple database
Data should be auto called from machine	A separate open date base needs to be provided with the table containing user ID, punching date and punching time

TERMS AND CONDITIONS FOR QUOTATIONS

The quotation should be submitted as per **TWO ENVELOPE SYSTEM ONLY**. Both the Bids (Technical as well as Commercial) shall have to be submitted. Bids not submitted will not be entertained.

i) **Envelope No.1: Technical Bid**

Technical Envelope shall contain following documents:-

- Technical literature/ Leaflet/ Samples/ Information/ of the make and model no etc quoted.
- Sales tax / VAT registration certificate.
- Authorization certificate from manufacturer.
- No deviation certificate.
- List of users with complete address, name of contact persons, contact numbers and email address.



GOVERNEMENT COLLEGE OF PHARMACY

Kathora Naka, AMRAVATI 444 604

(0721) 2531690 (O)
www.gcopamravati.ac.in

Fax. No. (0721) 2531242 2531827
e-mail: gcopamt@gmail.com

ii) Envelope No.2: (Commercial Bid)

- The rate should be quoted only for the items specified in the Technical Bid (Envelope No.1) and should be for items of given specification / Make /Model/ Manufacture.
- Bidder should not quote his offer any where directly or indirectly in Technical Envelope (T1), failing which the Commercial Envelope (C1) shall not be opened and his tender shall stand rejected.
- Inspection charges if any are to be borne by the supplier.

Validity: The rates offered should be valid up to 31st March of year from the date of opening of Quotations.

Delivery: Rates quoted will be considered FOR destination, Installation & training at College Premises unless otherwise stated.

Payment: Payment will be made as and when the grant is available after receiving the goods in satisfactory conditions and satisfactory demonstration/Installation etc. at the consignee's destination at cost of supplier.

Taxes: Rates quoted will be considered **inclusive of all taxes**, if not stated separately in the quotation. (Statement like taxes extra or as applicable will not be considered).

General Note:-

- The supply shall be executed according to instruction by Institute.
- The **technical support shall be provided by the vendor/ supplier without any additional charge during guarantees/ warranty period.**
- In lieu of any defect in material, the agency shall replace the material.
- For any quoted brand if Authority letter from the company in original stating that he is authorized to participate in the quotation and minimum three quotations are not available it will be rejected.
- Do not quote for the brand for which authority letter is not available.
- Manufacturer / supplier should submit the signed and stamped rate catalogue/ booklet whenever demanded by us so as to enable us to know which make is quoted along with model no / sr. no. of the item / code no etc.
- Rate quoted as per authorized pricelist will be considered. Any change / deviation in the rate of any item should be informed in advance and will be only applicable if approved by purchase committee.
- The supplier has to submit copy of authorization letter from the company.



GOVERNEMENT COLLEGE OF PHARMACY

Kathora Naka, AMRAVATI 444 604

(0721) 2531690 (O)
www.gcopamravati.ac.in

Fax. No. (0721) 2531242 2531827
e-mail: gcopamt@gmail.com

- Proof of permission to manufacture the equipment/ item mentioned in the tender document from competent authorities.
- Proof of permission for sales/trading of the equipment/ item or of similar kind mentioned in the quotation document from competent authorities.
- The Institute reserves the right to reject any or all quotations without assigning reason therefore.
- Warranty and AMC if applicable.
- **The dispatch number of this office should necessarily be superscripted on the Envelope.**
- Supplier must furnish following Registration Description on separate sheet with technical bid.


Description of Registration to be filled up by Agency

(PAN card, VAT, Professional Tax, Service Tax)

Sr. No.	Description of Registration	Registration No.	Validity Period	Copy attached	
				Yes	No
1.	PAN card				
2.	VAT				
3.	Professional Tax				
4.	Service Tax				

Signature & Name of the authorized person
of quoting agency with the seal of the firm

Date:


Principal
Govt. College of Pharmacy,
Amravati.